

**Town of Triana  
Planning and Zoning Commission  
Monday, June 3, 2019  
6:00 P.M.**

Meeting was called to order by Commission President Whitman. Mr. Whitman stated that Ms. Ayers had been appointed to the Town Council and therefore could no longer serve as a Planning and Zoning Commission member. Mr. Whitman called the roll.

Roll Call:

Mary Caudle	Present
Beechel Grays	Present
Wanda Lundy	Absent
Tiffany Miles	Absent
Christina Rodriguez	Present
Roy Seay	Present
Casey Whitman	Present

Members present constituted a quorum.

Approval of Minutes for May 5, 2019

Mr. Whitman presented the minutes from the May 5, 2019 Regular Meeting. Ms. Rodriguez motioned to approve the minutes. Mr. Seay seconded the motion. Motion carried unanimously. Mayor Caudle agreed to sign the minutes along with Mr. Whitman.

Mayor / Chair Opening Remarks

Mayor Caudle reiterated that Ms. Ayers had been appointed to the Town Council and could no longer serve on the Commission. Mayor Caudle stated that she had been in contact with anyone that had missed at least three meetings. Mayor Caudle stated that Ms. Lundy has resigned as she has been unable to make the meetings. Mayor Caudle stated that she now has two openings to fill on the Commission and would like to postpone appointing a Secretary until she has filled those positions. Mr. Whitman therefore tabled the discussion on appointing a new Secretary.

Commission Rules and Procedures

Mr. Whitman presented a draft set of Commission Rules and Procedures based on the Town Council Rules and Procedures. Mr. Whitman stated that the purpose of the Rules/Procedures are to formalize processes, time and dates of meetings. He stated that he removed portions that didn't apply to the Commission such as executive sessions. Mayor Caudle stated that wording was needed to state that the Mayor was the Commission Chair and could at his/her discretion allow the Commission to appoint Chair from the membership. Mr. Whitman took an action to make those edits as a new Paragraph 2 or 3. Mr. Whitman stated that AL Code requires that a new Chair be voted on every 12 months. Mr. Seay asked if they could serve again and Mr. Whitman stated yes.

Mr. Whitman discussed the teleconferencing section in the rules. Members can teleconference with prior coordination by the chair and one member could teleconference to make a quorum but not two.

Mr. Seay asked about the reasons behind trying to get this in place tonight. Mr. Whitman stated that there wasn't urgency per se, but something that should be codified to put in place make sure we are consistent. Additionally, Mayor Caudle stated that we could not pass it because edits were necessary.

Mr. Whitman also said he removed special meetings, call meetings, etc. Mr. Whitman asked the members to forward any suggestions.

Subdivision Regulations Edit

Mr. Whitman presented the members with the edits to the Subdivision Regulations to capture the Airport Avigation Easements / FAA Noise Contours. Mr. Whitman discussed the Avigation Easements, Noise Contours. Mr. Seay asked where the Noise Contours are located. Mayor Caudle stated that while we hear airplane noise, there are only specific areas that they have identified as in the contours. Areas include the North part of Landess Cir, Draper, Wall Triana Hwy, Lakeside, Ervin, Savannah Grove. Mr. Whitman stated that the map was on file in the office.

Mr. Seay motioned to approve the edits to Subdivision Regulations. Seconded by Mr. Grays.

Mary Caudle	Aye
Beechel Grays	Aye
Christina Rodriguez	Aye
Roy Seay	Aye
Casey Whitman	Aye

Rezoning Updates

Mayor Caudle requested to provide a status update on the two rezoning requests. Mr. Whitman stated that rezoning for Wall-Triana and Beadle Lane had been approved by the Council. The Murphy Circle rezoning request was postponed to the next Council meeting due to the Town's Attorney not receiving the legal descriptions in time to prepare the Ordinance in time for the meeting.

Public Comments

None.

Adjournment

The commission having no further business, Mr. Whitman motioned to adjourn.

Date approved: *July 15, 2019*

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Casey S. Whitman, President

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, Secretary